



ST. JOSEPH'S SCHOOL, BHAGALPUR

Admission to L.K.G (Nursery) 2025-2026

Applications for admission to L.K.G (Nursery) for the academic year 2025-2026 should be filled and submitted online. Please ensure you have the following documents ready for completing the application form:

1. **Aadhaar Card** – The Aadhaar card of the parents is required. The child's Aadhaar number is not needed to complete the registration form but will be mandatory at the time of admission.
2. **Date of Birth Certificate** – Issued by the Municipal Corporation
3. **Passport-size Photos** – Passport-size photos of the child, father, and mother are required (maximum file size of 20 KB for online upload).
4. **Age Requirement** – The child should be between 3 years 6 months and 4 years 6 months as of March 2025. (*Born between 30-09-2020 and 29-09-2021*)

The online application form will be available on our website <http://sjb.campussoft.in> from 15th November, 2024 at 10:00 a.m. to 3rd December, 2024 at 8:00 p.m. The Application Form fee is ₹400.



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GUIDELINES FOR LKG/NURSERY ADMISSION

Please note, there will be no interview for parents or the child. However, verification of the submitted Application Form and related documents is required. Details of the verification process are as follows:

A. Requirements:

1. **Age Requirement:** The child should be at least 3 years 6 months and no more than 4 years 6 months as of March 2025.
2. **Required Documents** (photocopies):
 - Aadhaar Card of both the child and parents
 - Birth Certificate issued by the Municipal Corporation
3. **Photograph:** A photograph of the child with both parents (Size: 4" x 6").
4. **Parent Presence:** Both parents must be present during the verification.
5. Write the registration number on the birth certificate, Aadhaar card, and photograph.
6. **Document Arrangement:** Arrange the documents in the following order using a 'U' pin:
 - Acknowledgment Receipt
 - Family Photo
 - Application Form
 - Birth Certificate
 - Aadhaar Cards

B. Additional Information:

1. The verification session will confirm the data provided in the Application Form.
2. **Incomplete Forms:** Incomplete forms will be automatically rejected.

3. **Eligibility:** A child deemed too big, too small, overage, or underage will not be considered, even if the birthdate is within the specified range.
 4. **No Capitation Fee:** Admission is not granted through capitation fee or donation. Be cautious of any false promises.
 5. **Admission Rights:** The school reserves all rights regarding admissions. Parents are expected to accept the school's decision regarding the selection or non-selection of the child. Queries after selection will not be entertained.
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N.B:

1. *Forms will not be accepted outside the specified dates and times listed in the acknowledgment receipt.*
2. **Contact Information:** *School Office Contact Number: 7258961986 (available Monday to Saturday, 8:00 a.m. to 12:00 noon).*